



UF | Innovation Academy
UNIVERSITY of FLORIDA

STUDENT HANDBOOK



OUR STORY

The Innovation Academy (IA) at UF is a groundbreaking program that pulls unique students from 25+ majors into a spring-summer cohort filled with energy, collisions that become ideas, and one common minor: **Innovation**. The Innovation Academy allows students to attend classes during the spring and summer semesters, and in turn pursue other exciting adventures, such as study abroad programs and internship opportunities, in the fall semester.

FROM THE DIRECTOR:

Welcome! I congratulate you on your decision to attend UF as a member of the Innovation Academy (IA). You have chosen a leading edge program that is poised to provide you with the skills of the 21st century worldwide economy. We are proud of the foundation and the culture of innovation we are delivering to you and all future IA students.

“Our curriculum provides a clear path towards gaining a competitive advantage in today’s global marketplace; complete with four years of specifically designed tracks with courses in creativity, entrepreneurship, ethics, leadership and artificial intelligence. You will earn the Innovation minor along with your degree, and this combination is bound to provide a powerfully launched career.

At the center of our program is our team of skilled faculty, that come from varied backgrounds and expertise from across the university to give you an unparalleled learning experience. You will find that their mentorship and teaching will go well beyond the classroom, and open new avenues for personal and professional growth.

In addition to the Innovation minor, IA offers a wide selection of co-curricular opportunities for you to engage with and enhance your undergraduate experience. I invite you to take advantage of our various programs, workshops, speakers’ series, student organizations, etc. All of these co-curricular opportunities have your growth, development and success in mind.

As you begin on your journey becoming a successful IA student, please use this handbook as your reference for important information, learning about the many engagement opportunities IA offers and reviewing your responsibilities as a student. Additionally, you will find many other university resources and academic information that will assist you in planning your time here at IA.

I wish you the best of luck with your endeavors at UF’s Innovation Academy and I look forward to celebrating your successes at a future IA graduation celebration ceremony.

Sincerely,

A handwritten signature in white ink, appearing to read "Jeff Citty", with a large, sweeping flourish extending from the end of the name.

Jeff Citty, Ed.D.
Director, Innovation Academy

Table of Contents

5 ABOUT THE INNOVATION ACADEMY

- Mission
- Vision
- Core Values

6 UF STUDENT RESPONSIBILITIES

7 IA STUDENT MINDSET

- Profile of the IA Student
- Professional Classroom Conduct

8 THE ACADEMIC ADVISING BASICS

- Advising Mission
- Changing Majors
- Combined Degree Programs
- Minors
- Pre-Professional Programs
- Transfer Students

10 REGISTRATION

- How to Register
- Schedule of Courses
- Holds
- S/U Option

11 THE DEGREE AUDIT

- UF Drop Policy

12 DROPPING A CLASS

- UF Drop Policy
- Full Semester Withdrawal
- Medical Withdrawal
- Military Withdrawal

13 CONFIDENTIALITY AND PRIVACY

- What is FERPA?
- What is an Education Record?

15 PETITIONS

- Petition Policy
- Medically Related Drops and Withdrawals

16 INNOVATION MINOR

- Requirements
- Required Courses
- Suggested Academic Plan for General Innovation Minor
- AI Minor Track

18 GRADUATION

- Steps to Graduate

19 COURSE MATERIALS

- Academic Mission
- Textbooks
- Email & Etiquette
- E-learning/Canvas
- Technical Support
- Course Assignments & Effort
- Attendance

21 FACULTY

- Expectations for Faculty
- Faculty Evaluations

22 ACADEMIC RECORDS

- Grades
- Transcripts

22 LIBRARY RECORDS

22 IA NEWS

23 FALL OPPORTUNITIES

- Internships
- Career Connections Center
- Cooperative Opportunities
- Transient Courses

25 IA CO-CURRICULAR OPPORTUNITIES

- Discover IA
- Launch into IA
- Catalyst
- Summit
- Speaker Series
- Faculty Engagement

27 STUDENT ORGANIZATIONS

28 STUDY ABROAD OPPORTUNITIES

- Pre-Enrollment (First Fall)
- UFIC
- Study Abroad w/ Heavener

29 CAMPUS EXPERIENCE

- On Campus & Off Campus Living
- UF Traditions

30 INNOVATION ACADEMY STAFF

30 CAMPUS CONNECTIONS AND PARTNERS

31 INNOVATION ACADEMY FACULTY AND INSTRUCTORS

About the Innovation Academy

MISSION

The Innovation Academy enrolls and supports academically talented students focused on developing knowledge to grow new ideas, unique opportunities, and cutting-edge services and products through curricular and co-curricular experiences.

VISION

Graduate optimistic innovators that desire to utilize design thinking to solve global challenges through experimental and creative problem solving.

CORE VALUES

1. *Human-Centered Design*

Through understanding the experience, behavior and motivations of others, we can identify the innovations they need and imagine unique new opportunities to serve them.

2. *Applied Active Teaching & Learning*

Through practical active and hands-on teaching experiences, we provide sticky learning experiences for our students that they can use to solve real-world problems.

3. *Multi-Discipline Collaboration*

We design powerful models by accessing existing capabilities across disciplines and combining them in new and different ways.

4. *Co-Creation*

We desire to engage people in the co-creation of new models, systems, and solutions. We don't design for users, we design with them.

5. *Experimentation*

Through a portfolio of rapid prototyping and experiments that test multiple solutions, we accelerate innovation.

6. *Embrace Failure*

Through failure we learn lessons on how to improve, strike opportunity, and pivot toward a positive direction.

7. *Creative Culture*

We provide an environment that cultivates novel and appropriate approaches to problem solving and nurtures unorthodox thinking and its application.

8. *Story Telling*

We use stories to pull people into transformation, asking them to co-create the narrative as it unfolds.

UF Student Responsibilities

In order to graduate, students are responsible for knowing and fulfilling all university, college, and major requirements.

All students must:

- Attend Preview before 1st term
- Maintain & read official UF email account/correspondences
- Meet with an advisor upon entrance to a major
- Meet with an advisor regularly to discuss options if undecided about major
- Review Degree Audit each semester to understand remaining degree requirements
- Seek advising before reaching academic difficulty (e.g., GPA below 2.0, or doing poorly in a CT course)
- Maintain personal records of academic records (e.g., transcripts, advisement notes, emails)
- Come prepared to advising sessions with questions
- Seek appropriate and professional resources

Reminder:

Meet with an academic advisor if at any point you have questions or concerns about your education & college experience.



IA Student Mindset

Innovation Academy students are invited to IA because they have a mindset that makes them stand out from other UF students.

PROFILE OF THE IA STUDENT

IA students do not take the typical path. As champions of innovation, IA students:

- Are leaders- they have confidence, optimism, and curiosity to do things in a unique way
- Are open to new experiences, ideas, different ways of thinking, asking questions, discovering possibilities through hands-on experience
- Are collaborative & willing to co-create in interdisciplinary teams
- See a challenge as an opportunity to employ creative problem-solving
- Approach innovation as a lifestyle- being engaged in the process of active learning, bringing enthusiasm and integrity to find novel solutions to real-life problems
- Are self-motivated to think deeply and critically about academic and real-world decisions (high need for cognition)
- Are internally motivated to make a difference for the Greater Good (#GatorGood)
- Are empathetic & appreciative of the humanistic value in society
- Embrace diversity & gratitude
 - *Understanding everyone brings a unique strength to the table*
 - *Offer a thank you letter or email for mentorship, help with a project after an interview, or other assistance/time when needed*

PROFESSIONAL CLASSROOM CONDUCT

IA students are leaders at UF. As leaders, students are expected to set the standard for respectful classroom conduct toward their faculty and peers. Each instructor at UF will have different classroom conduct guidelines. Students should familiarize themselves with the specific guidelines for each of their courses. Below are some general good rules to model classroom leadership.

Students should:

- Come to class regularly, on time, and prepared.
- Eat and hydrate appropriately before class so that they have energy to be actively engaged in coursework, as there is no drinking or eating permitted in UF classrooms.
- Dress in business casual or business attire for presentations. Students should approach presentations with the same mindset as they would when interviewing for a job – make their best impression.
- Wear appropriate casual dress attire for lectures and daily class time (i.e. not pajamas or inappropriately revealing clothing).
- Be aware of body language during class. Students want to send the message that they are alert, interested, and actively engaged.
- Respect the classroom common materials by not standing or sitting inappropriately on furniture and working together to keep the classroom space clean before and after class.
- Be self-motivated and active class participants as opposed to responsive participants. +
Understanding everyone brings a unique strength to the table
- *Offer a thank you letter or email for mentorship, help with a project after an interview, or other assistance/time when needed*

The Academic Advising Basics

ADVISING MISSION

The mission of Innovation Academy Academic Advising is to further the teaching mission of the university by providing easily accessible, knowledgeable and accurate advising to all of our IA students. IA Academic Advisors help students successfully transition to the university and make progress toward meeting their educational and career goals.

ADVISING VISIT

When to see an IA Academic Advisor:

- Questions about Innovation Minor
- IA Program
- General education questions
- Career & personal goals
- Help with Major Selection

When to see your College Major Advisor:

- Questions about critical tracking requirements
- Degree-specific requirements
- Flexibility with program plans
- Changing majors or adding a minor
- Graduation

Academic Advising is a very important aspect of your educational journey here at the University of Florida. It is proven that students who meet with their advisors have higher GPAs and retention rates. We recommend meeting with your advisors at least once a semester, to make semester plans and make sure you are not missing any degree requirements. innovationacademy.ufl.edu/academics--advising/advising/

CHANGING MAJORS

It is common for students to change their minds about majors and career paths as they gain educational and practical experience. To help ensure that you make the best choices regarding your major and degree, UF provides guidance, information, and technical assistance. As an Innovation Academy student, you should proactively determine a major to obtain the degree that fits you best. IA advisors will encourage you to choose a major that relates to your personal interests and abilities. Additionally, in order to change your major, you will need to meet with an advisor from that college who houses said major in which you want to change.

UF's Career Connections Center has a great tool called CHOMP (Career Help for Major Planning) which helps students select a major based on different personality and skills aptitude quizzes.

For more information visit: career.ufl.edu/resources/chomp/
Additional Career Resources: www.learnhowtobecome.org/

IA APPROVED MAJORS

IA students are able to change majors within the list of IA-approved majors at any time with the approval of the college of your proposed new major. As new majors become available through IA, any IA student can join those majors with the approval of the respective college. <https://innovationacademy.ufl.edu/academics/majors/>

TRACKING GUIDELINES

Critical Tracking is a system in place to ensure your progress towards your major. These courses may have minimum grade requirements for your major, usually "C" or above, and have a set semester in which they must be completed. The classes chosen to be "tracked" should be a realistic indication of your success in the major. Please consult your major advisor for more information about tracking requirements for your new intended major. For critical tracking requirements visit: catalog.ufl.edu/UGRD/programs/

The Academic Advising Basics (cont.)

For a list of majors in IA visit: <https://innovationacademy.ufl.edu/academics/majors/>

To pursue a second major, you must be on track for your current major & your Innovation Minor. In the beginning of your sophomore year, you can meet with your major advisor to discuss implications of pursuing a double major. In rare circumstances, IA students have been approved to add a second major outside of IA major offerings. They will still attend UF on the Spring/ Summer calendar, complete the Innovation Minor, and they must provide a semester-by-semester plan that outlines how they plan to complete the additional courses, while remaining on track. In all cases of adding a second major, the College offering the major must approve the request. If you are interested in a second major outside of those available in IA, please consult with your IA Advisor.

COMBINED BACHELOR / MASTER DEGREE PROGRAMS:

Innovation Academy students are allowed to pursue Combined Degree programs. Students must meet the specific program's requirements and apply by the applicable deadline. If you are accepted to a combined degree program and then need to adjust your course calendar, collaborate with your college advisors and IA Advisors to create an appropriate schedule. In most cases students can utilize up to 12 credits of graduate course work towards their Bachelor degree.

To find out more about combined degree programs please visit the following website: catalog.ufl.edu/UGRD/academic-advising/combined-degrees/

MINORS:

INNOVATION MINOR

Please see the [Innovation Minor UF Catalog](#) to review the two available tracks of the Innovation Minor: General Concentration Track and the Artificial Intelligence Track. You must successfully complete all of your Innovation minor courses before you graduate. If you need help navigating the Innovation minor for heavy course loads or study abroad, please see your IA advisors. To view the suggested academic plan for the Innovation minor see page 16.

ADDITIONAL MINORS

IA students can pursue additional minors. In some cases we have been able to work with a college to add a new minor, but you will need to see an IA advisor to discuss the details.

The IA website contains a list of eligible additional minors: <https://innovationacademy.ufl.edu/academics/additional-minors/>

PRE-PROFESSIONAL PROGRAMS:

Pre-health and Pre-law tracks at UF are not designated to a specific degree program. There are many majors that can meet your goals and interests, as well as the prerequisites for your desired career path.

PRE-HEALTH STUDENTS

You will need to research which area of interest you would like to pursue as many professional schools have different prerequisites.

For more information visit: <https://innovationacademy.ufl.edu/academics/pre-health-and-ia/>

For more information visit: advising.ufl.edu/pre-health/apply/explore/

View the pre-requisite chart: advising.ufl.edu/docs/PreHealthRequirements.pdf

PRE-LAW STUDENTS

There are specific Pre-law advisors who are housed in the College of Liberal Arts and Sciences in Farrior Hall. Pre-law students can major in their area of interest while also developing skills in problem solving, critical reading, writing skills, oral communication and listening abilities, research, organization and priority analysis.

For more information visit: advising.ufl.edu/pre-law/

The Academic Advising Basics (cont.)

TRANSFER STUDENTS:

Transfer students are encouraged to build a strong relationship with their IA and major academic advisors. As a transfer student, you will meet the same requirements for the Innovation Minor curriculum and major coursework as a traditional IA student. You want to be certain that you are in good academic standing and on track with your major requirements, so regular meetings with academic advisors are advised, at least once per semester.

Please use IA Program Plans (available on the IA website) to determine which courses count toward your major and minor requirements. Please meet with IA and major academic advisors at any point.

The UF Innovation Academy hosts programs and workshops on how to read your degree audit, register for courses and much more during the academic year.

For more information, please visit: innovationacademy.ufl.edu/about--admissions/transfer-students/
Sample transfer minor plan: innovationacademy.ufl.edu/media/innovationacademyufl.edu/pdfs/admissions/transfer/TransferExampleMinors_FINAL-ER.pdf

Registration

Innovation Academy students receive priority registration. IA advisors will remind students of when the schedule of courses will be released and when registration occurs. If students miss priority registration, advisors are not responsible for making sure students get a seat in a particular course, rather students must seek department approval and guidance. Students register for courses via ONE.UF. On ONE.UF, you can complete the Registration Prep, which can be found under the “My Online Services” column.

HOW TO REGISTER ON ONE .UF | WORKSPACE

- Access the Schedule of Courses to plan the courses you want to register for, including several options. You can access the schedule of courses on the right-hand sidebar menu on ONE.UF.
- Using your GatorLink user name and password, log on to ONE.UF. For assistance, please contact the help desk at (352)-392-HELP.
- Go to Registration Holds to view the holds on your record that could prevent you from registering and clear these holds as instructed.
- Utilize the registration functions on ONE.UF to register for a schedule. Search by department or by specific course number.
- If a course is full, you must wait until Drop/Add period and continue to look for available seats through ONE.UF. Make sure to discuss any registration challenges with your major advisor if you are unable to find a seat in a required tracking course. Please provide them with the class number of that course you are wanting to register.

SCHEDULE OF COURSES

The UF Schedule of Courses contains the list of courses offered by term, General Education course listings by category, textbook requirements, class periods, final exam schedules, and registration dates. Using the Schedule of Courses, you can also determine whether a course will count toward a specific General Ed requirement and/or satisfy a portion of your UF writing requirement.

For more information visit: registrar.ufl.edu/soc/

HOLDS

Holds (service indicators) vary greatly and students should read them carefully for instructions on resolving them. Please check for and resolve any and all holds every semester. To view and resolve holds, log in to ONE. UF. View Action Items on the left hand side, then click Holds – read & follow directions provided.

SATISFACTORY/ UNSATISFACTORY (S/U) OPTION:

Please see your major advisor for approval and restrictions on certain courses you can opt to take as S/U, as it varies by college. S/U is not an option for any Innovation minor coursework.

The Degree Audit

The degree audit is an online electronic system that monitors the progress of all undergraduate majors toward graduation.

This tool helps students find the best academic path to complete their degree, provides academic advice for choosing the most appropriate major, and provides feedback each semester on academic progress. If you have any questions concerning the degree audit, please speak with your IA or major academic advisor. The IA Advising team also holds degree audit workshops every spring term to explain how to understand the degree audit. You can view your degree audit by visiting one.uf.edu/dashboard/.

This page will be updated when new information is available.



Dropping a Class

UF DROP POLICY

2

DROPS IN YOUR FIRST 60 HOURS

DROPS AFTER YOUR FIRST 60 HOURS

ALL DROPS MUST BE APPROVED BY YOUR MAJOR ACADEMIC ADVISOR

“Free drops” mean that you can elect to drop a course without penalty toward your degree program. You should however, always discuss the implications of dropping a course with your IA and major advisor. You will still be liable for course fees for dropped courses. Be aware that it is your responsibility to understand repayment obligations for any scholarship program you receive; most course drops require repayment to Florida Bright Futures and may require repayment to other programs. Please check with the Office of Student Financial Affairs for all questions related to financial aid or scholarships.

HOW TO DROP

catalog.ufl.edu/UGRD/academic-regulations/dropping-courses-withdrawals/

EXTRA DROPS

Students may be eligible for additional drops under certain circumstances. If documentable extenuating circumstances have impeded your academic progress, your college can approve an extra drop if you have departmental support for your request. Do not take a failing grade simply because you have used your drops. If you have a legitimate reason for an extra drop, please speak with your major advisor immediately, as processes vary by college.

DROPPING A COURSE AFTER THE DROP DEADLINE

Under some extenuating circumstances, it may be possible to drop a course after the deadline in spring and summer semesters only. These drops can only be approved with the support of your **college**. Please meet with your advisor to discuss extenuating circumstances.

FULL SEMESTER WITHDRAWAL

Any UF student can choose to withdraw from any semester at any time before the drop deadline. UF students should read and understand the university’s withdrawal procedures before deciding to withdraw from UF. Withdrawal formally drops all courses in a term. Students who withdraw after drop/add and before the deadline for withdrawal will receive a grade of W (Withdrawal) for all courses. Any student who withdraws after the deadline will receive WF (Withdrawal – Fail) grades in all courses and will be subject to dismissal. Students who leave UF without withdrawing normally receive failing grades.

Students on academic probation who withdraw from UF before the deadline will continue on probation until their grade point deficit is reduced to zero. Students on Admissions Committee probation must meet the terms of their probation.

MEDICAL WITHDRAWAL

The UF Dean of Students Office has been authorized to handle requests for medical withdrawals. A student who is withdrawing from the semester may request a medical withdrawal. The student will be required to provide appropriate documentation in order for a medical withdrawal to occur and should contact the Dean of Students Office for details. There are staff in the Dean of Students Office available to speak with students about their options. Please email the U Matter, We Care Team at umatter@ufl.edu for assistance or to set up an appointment.

Pursuant to the Rules of the Department of Education 6C1-3.0371, tuition and registration fees will be refunded in full in the circumstances noted: (e) Death of the student or member of his/her immediate family (parent, spouse, child, sibling), (f) Illness of the student of such severity or duration, as confirmed in writing by a physician, that completion of the semester is precluded.

For more information visit: care.dso.ufl.edu/medical-withdrawal-process/

WITHDRAWAL DUE TO MILITARY SERVICE

Per Florida Statute 1004.07, any student enrolled in a postsecondary course or courses at a state university shall not incur academic or financial penalties by virtue of performing military service on behalf of our country. Such students shall be permitted the option of either completing the course or courses at a later date without penalty or withdrawing from the course or courses with a full refund of fees paid. If the student chooses to withdraw, the student's record shall reflect that the withdrawal is due to active military service.



NATIONAL GUARD TROOPS ORDERED INTO ACTIVE SERVICE

Per Florida Statute 250.482, if a member of the Florida National Guard is ordered into active service, no private or public employer, and no employing or appointing authority of this state, its counties, municipalities, political subdivisions, community colleges, or universities, shall discharge, reprimand, or in any other way penalize such member because of his or her absence by reason of state active duty.

Confidentiality and Privacy

WHAT IS FERPA?

The Family Educational Rights and Privacy Act of 1974, as amended, also known as the Buckley Amendment, is a federal law that protects the privacy of a student's educational record. FERPA applies to all educational institutions receiving funds from the United States Department of Education, from kindergarten through university level.

At the University of Florida, the privacy of education records is also protected by Florida Statute Section 1002.22 and University of Florida regulations.

The U.S. Department of Education summarizes the rights afforded to students by FERPA as follows:

- The right to inspect and review their educational records within a reasonable period of time and no more than 45 days after the institution has received the request
- The right to request to amend inaccuracies in their educational records
- The right to limit disclosure of some personally identifiable information
- The right to file a complaint with the Family Policy Compliance Office if they feel their FERPA rights have been violated.

FERPA requires institutions to provide students with annual notification of these rights. UF's annual notification appears in the undergraduate and graduate catalogs. Students who suspect that a FERPA violation has occurred, should contact the Vice President for Student Affairs (155 Tigert Hall; 352-392-1265), or the University Privacy Office (G4 Tigert Hall; 352-273- 1212) or they can contact the Family Policy Compliance Office within the U.S. Department of Education.

Confidentiality and Privacy (cont.)

WHAT IS AN EDUCATION RECORD?

An education record is any record directly related to a student that is maintained by an educational agency or institution, or by a party acting for the agency or institution.

Examples of an education records include, but are not limited to:

- Biographical information including date and place of birth, gender, nationality, information about race and ethnicity, and identification photographs
- Grades, test scores, evaluations, courses taken, academic specialization and activities, and official communications regarding your status
- Coursework including papers and exams, class schedules, as well as written email or recorded communications that are part of the academic process
- Disciplinary records
- Financial aid and financial aid records
- Internship program records

Education records do not include:

- Sole possession records that are used only as memory aids and not shared with others
- Law enforcement unit records
- Employment records, unless the employment is dependent on the employee's status as a student (such as evaluations of graduate assistants)
- Medical records
- Records that only contain information about an individual after he or she is no longer a student at that agency or institution

WHAT IS DIRECTORY INFORMATION?

While FERPA and state law protect the privacy of educational records, directory information is not treated as confidential and may be disclosed by the university without student consent unless the student requests a privacy hold.

At UF, the following has been designated as directory information: student name, class and college, local and permanent addresses, telephone number(s), email address, enrollment status, most recent previous educational institution attended, dates of attendance at UF, major, degrees earned, nature and place of employment at UF, honors and awards received, publication titles, participation in officially recognized or registered activities and sports, and weight and height of members of athletic teams.

WHAT IS NON-DIRECTORY INFORMATION?

Non-directory information refers to information that generally cannot be released without the student's consent. This includes: birth date, religion, citizenship, disciplinary status, ethnicity, gender, GPA (grade point average), marital status, UFID, social security number, grades/exam scores, standardized test scores, and actual number of hours enrolled.

Petitions

PETITION POLICY

A petition is a request for an exception to a current undergraduate policy due to an unusual situation beyond the control of the student, staff or faculty.

A student seeking a waiver of a regulation through petition must remember that no petition committee can direct an instructor to change a grade, nor can the university student petition committee require any college or school to grant a degree by waiving any regulation.

To petition a **college** policy a student would have to seek out the college petition policy and procedure and follow it for consideration. This process is usually started by holding a meeting with a college advisor to discuss your petition before submitting it to ensure all materials are complete and you are following the petition procedure correctly. Deadlines are assigned by individual colleges.

Examples of **college** petitions could include:

- Additional course withdrawals
- Continuation in Major
- Graduation Extension
- Taking in-person classes in the fall

To petition the **university** a student would seek out the **university** petition policy and procedure and follow it for consideration. Again, this process is usually started by holding a meeting with an advisor to discuss your petition before submitting it to ensure all materials are complete and you are following the petition procedure correctly.

University Petition Policy: registrar.ufl.edu/services/petitionpolicy.html

University Petition Forms: registrar.ufl.edu/pdf/petitionuniv.pdf

Examples of **university** petitions could include:

- Retroactive Course Adds / Drops
- Retroactive Withdrawals (Non-medical) from all courses in a term
- Refund of fees
- Petitioning out of a specialized program

MEDICALLY RELATED DROPS AND WITHDRAWALS

The Dean of Students Office is responsible for receiving all paperwork and questions related to the process for all medically related course drops and withdrawals. For more detailed information on the medical withdrawal, process please refer to the Dean of Students' website, contact the Dean of Students Office at 352-392-1261, or visit 202 Peabody Hall.

ADVISING APPOINTMENTS

Bookings open five days out and can be scheduled at <https://innovationacademy.ufl.edu/academics/advising/>

25-30-minute Advising Appointment

For topics such as:

- INV Minor course planning (more than one-semester)
- Major exploration and/or selection
- Complete an INV Minor Tracking Contract
- Internship and/or study abroad opportunities
- Professional goal planning
- Petitions

5-10-minute Rapid Advising Appointment

For quick questions such as:

- INV Minor course planning (one semester)
- Dropping a course
- Registration
- Degree audit question
- Submit a form

Email Advising

Send us an email to receive specific feedback related to your inquiry within 1-3 business days. Be sure to use your GatorLink email address, include your UFID in your message, and provide the advisor with your specific questions and any necessary context information.

- InnovationAdvisor@aa.ufl.edu

Innovation Minor

The Innovation minor provides undergraduates in the Innovation Academy an overview of the major functional elements of innovation - creativity, entrepreneurship, leadership, and ethics - and an opportunity to apply them in a multidisciplinary project. The UF Innovation minor is exclusive to IA students. The Innovation minor courses are designed to provide a core knowledge base and a skill set to prepare IA students for the 21st century economy.

ABOUT THIS MINOR:

- College: Liberal Arts and Sciences
- Credits: 15-16, completed with minimum grades of C and no S-U

REQUIREMENTS

- Open only to Innovation Academy students.
- All courses for the minor must be completed at UF.
- Courses must be completed with a C or higher
- Must earn an overall 2.0 GPA in the minor and a cumulative 2.0 UF GPA. All attempts at courses for the minor will be averaged into the GPA for the minor.
- Flexible learning courses will not apply toward the minor.

With advance approval from the Innovation Academy office, additional 2000-level and above courses may be substituted for required courses. You will need to provide an IA advisor with a copy of the syllabus of the course you wish to have reviewed for substitution.

REQUIRED COURSES: GENERAL INNOVATION MINOR

CREDIT	COURSE
2	IDS1940 - Creativity and Design Thinking for Innovation
2	IDS1359 - Innovation in Action
3 or 4	EGN4641 - Engineering Entrepreneurship OR ENT3003 - Principles of Entrepreneurship
2 or 3	AEC3410 - Fostering Innovation through Leadership OR EGS4038 - Engineering Leadership OR GEB3017 - Leading Organizations OR PHI3681 - Ethics, Data, and Technology OR MAN4930 - Special Topics: Emerging Leadership
2	PHI3641 - Ethics of Innovation (GE-H, 2K WR)
2	ENT4015 - The Venture Accelerator OR IDS4950 - IA Senior Project
TOTAL CREDITS: 15 - 16	

SUGGESTED ACADEMIC PLAN FOR INNOVATION MINOR

<u>1st Spring</u>	<u>2nd Spring</u>	<u>3rd Spring</u>
IDS 1940	ENT 3003	PHI 3641
<u>1st Summer</u>	<u>2nd Summer</u>	<u>3rd Summer</u>
IDS 1359	AEC 3410	IDS 4950 or ENT 4015

*Note: Not every IA minor course is offered every Spring and every Summer. Some courses are only offered in the summer, conversely, some are only offered in the Spring. Please consult with an IA advisor if you think you may need to create a different academic plan.

Artificial Intelligence Track

CREDIT	REQUIRED COURSES
2	IDS1940 (SPRING) - Creativity & Design Thinking for Innovation
2	IDS1359 (SUMMER A/B) - Innovation in Action**
3	PHI3681 (SPRING) - Ethics, Data, and Technology
3	EGN4641 (SPRING) - Engineering Entrepreneurship
3	EEL3872 (SPRING & FALL ONLINE) - Artificial Intelligence Fundamentals
3	College Specific Course
CREDIT	COLLEGE SPECIFIC COURSE (SELECT ONE)
3	ALS3200C - AI in Agricultural and Life Sciences**
3	JOU3365 - Artificial Intelligence in Media and Society **
4	QMB3302 - Foundations of Business Analytics and AI**
3	DCP4300 - AI in the Built Environment**
3	BME4760 - Biomedical Data Science
3	CAP3032 - Interactive Modeling and Animation 1
3	EEE4773 - Fundamentals of Machine Learning

**Note: This document will be updated when additional college courses become available.

Switching to AI Track?

- All courses must be completed with an overall 2.0 GPA in the minor and a cumulative 2.0 UF GPA.
- All courses for the minor must be taken for a letter grade and completed with a C or higher.
- All attempts at courses for the minor will be averaged into the minor GPA.
-

With advanced approval from the Innovation Academy curriculum committee, additional courses (2000-level or higher) may be substituted for the required courses.

Please see the university's policy for students interested in pursuing certificates at UF, specifically the AI Fundamentals and Applications certificate.

- Per university catalog, certificates must contain at least 9 credits of unique coursework to that program that do not apply toward other certificates and minors. Therefore, if you are pursuing the AI Track Innovation Minor, you are NOT eligible to pursue the AI Fundamentals and Applications certificate as EEL3872, PHI3681, and the College Specific AI course are all required for both the minor and certificate.
- If you want to pursue the AI certificate, then you must complete the General Track Innovation Minor.

Any questions, contact an IA Advisor

InnovationAdvisor@aa.ufl.edu

UF Catalog for Innovation Minor

https://catalog.ufl.edu/UGRD/colleges-schools/UGLAS/INV_UMN/

More information: Innovation Minor

<https://innovationacademy.ufl.edu/academics/innovation-minor/>

Graduation

STEPS TO GRADUATE

- Meet the degree requirements.
- Apply to graduate via the online application on the registrar's website.
- Have finances in order; satisfy all financial obligations (fines, tickets, fees, etc.) with the University Bursar in 113 Criser Hall. fa.ufl.edu/bursar/
Note: Certain loans require students to complete an exit interview. Contact the Bursar with any questions about your loan repayment or exit interviews.
- Verify your permanent address so your diploma can arrive to the right place.
- Complete the required graduation survey.
- Order your regalia (Robes, Graduation Cap, and any cords you have earned) from the bookstore, and complete a name scanning card (so the commencement speakers know how to correctly pronounce your name). bkstr.com/floridastore/home
- Attend IA Summit and receive your Innovation Academy Medallion. innovationacademy.ufl.edu/events/summit/
- Attend commencement!

To graduate with Honors, undergraduate students must meet the requirements listed here: catalog.ufl.edu/UGRD/academic-advising/academic-honors/#graduatingwithhonorstext. The requirements differ for every college so please refer to the website.



Course Materials

ACADEMIC MISSION

The academic mission of the Innovation Academy is to be a leading model for interdisciplinary innovation education that cultivates active learning, human-centered research, applied creative problem-solving, and whole-person discovery. Guided by the comprehensive experiences of collaborating faculty, designers, and entrepreneurs, Innovation Academy students are prepared with skills essential for 21st century success, propelling them to serve as leaders and change makers throughout Florida and the world.

TEXTBOOKS AND OTHER COURSE MATERIALS

Students should be prepared with their books on hand at the start of the course. Course textbook requirements are listed on the UF Bookstore website by term, course prefix and course number. Additional required materials will be listed in the course syllabus shared on the first day of class. Students should expect to read for their IA courses and utilize the additional course materials in the first week of classes.

EMAIL

IA students are expected to check emails at least every 24 hours. Students are expected to use their gatorlink in Canvas email address (ufl.edu) and the mail feature in Canvas for course correspondence. Individual instructors will indicate their preference for which email feature you should use for their course. Visit the UF Computing Help Desk for more information: helpdesk.ufl.edu/

Be sure to put all mail with the @ufl.edu extension and the notifications@instructure.com (Canvas Message Center) extension on your email safe list. Important emails will be sent to students each semester. By putting these emails on your safe list, it will ensure that the information does not get put into your SPAM box.

NOTE: Some smart inboxes automatically send mail to SPAM after several unopened emails are delivered. It is recommended to check your SPAM box for important emails at least weekly.

EMAIL ETIQUETTE

IA students recognize that every contact, regardless of how brief, is a networking opportunity that could lead to a future job, internship, or important experience. This includes emails to UF faculty and staff. Here are some recommended guidelines for appropriate email etiquette:

- Use your ufl email address. It is professional, as opposed to a personal email.
- Use a meaningful subject header for your email—one that is appropriate to the topic.
- Be professional and businesslike in your correspondence. Address the recipient as Dr., Mr., Ms. or Mrs., and always verify the correct spelling of the recipient's name.
- People with PhD, MD, DDS, DMD, or DO should be addressed as Dr. Instructors with a Masters degree should be addressed as Professor or Mr., Ms., or Mrs.
- Be brief in your communications; don't overload your email with lots of questions.
- Avoid using slang, emoticons and shorthand jargon like "LOL" (laughing out loud).
- Use a universally accessible font like Times New Roman, 12-point.
- Sign your email with your full name.
- Be sure to proofread and spell-check your email before sending it.
- Student ID numbers should not be in the title or body of an email unless requested by a UF official for business or records correspondence.

E-LEARNING/ CANVAS

You will have access to each IA course syllabus and related material through Canvas, UF's e-learning system, beginning on the first day of classes each semester. To learn how to navigate Canvas, visit the Student Help tab on the E-Learning website. (elearning.ufl.edu/)

It is important that students check Canvas once every 24 hours during the semester to check course Announcements Mail, or other notifications. Faculty will correspond with students about important course updates and deadlines through these features. It is the student's responsibility as a participant in the course to engage daily with the course material. Students are held accountable accordingly.

Canvas has notification features that should set to send alerts to the student's Gatorlink email when announcements, email, assignments, grades and other feedback are posted.

Course Materials (cont.)

TECHNICAL SUPPORT FOR E-LEARNING OR EMAIL

If a student encounters any technical difficulties with e-Learning, they should call or email the UF Computing Help Desk immediately. Students will receive a ticket number from the Help Desk. If the technical difficulty causes the student to miss a due date, the student is responsible for reporting the problem to e-Learning and providing the instructor evidence of this correspondence. It is a good idea to copy your instructor on all UF Computing Help Desk correspondences regardless of whether they will impact your grade or not.

UF Computing Help Desk: 352-392-4357 or helpdesk@ufl.edu

Types of concerns that should be directed to the UF Computing Help Desk:

- I can't log into e-Learning.
- I have clicked on the "submit" button for my assignment and nothing is happening.
- I can't upload an assignment.
- e-Learning has given me an error message and I can't submit my assignment.
- I can no longer see my course on CANVAS.

COURSE ASSIGNMENTS

It is best-practice for all college courses at UF, including IA courses, that assignments follow basic paper formatting. This includes a minimum of the student's name, date, and title on the first page of the assignment. Page numbers are also recommended. Additionally, all assignments should be formatted according to the preferred writing format of the course instructor (e.g. APA, MLA, CSE, etc.). The UF libraries and the Purdue **Online Writing Lab (OWL)** are both excellent resources for academic writing.

Students should keep a copy of all assignments for their records. Students are responsible for confirming the instructor's receipt of all course assignments.

COURSE EFFORT

A rule of thumb exists, which is 2/1 (2 hours for every 1 hour of class). This is an expectation students should have for study outside of class so they can budget their time during the week. A 2-hour course then should require a minimum of 4 hours of outside of class work.

ATTENDANCE

Course attendance will be managed individually by the instructor, however, the following is general UF policy:

- Students are responsible for satisfying all academic objectives as defined by the instructor.
- Absences count from the first class meeting.
- In general, acceptable reasons for absence from or failure to participate in class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, and professional conferences), military obligation, severe weather conditions, religious holidays and participation in official university activities such as music performances, athletic competition or debate. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other reasons may also be approved. If you are absent from class for a significant reason, contact the **Dean of Students Office** promptly. They will communicate with your instructor about the reasons for your absence.
- Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence.

If you do not participate in at least one of the first two class meetings of a course in which you are registered, and you have not contacted the department to indicate your intent, you can be **dropped from the course**. You must not assume, however, that you will be dropped. The department will notify you if you have been dropped from a course. You can request reinstatement on a space-available basis, if you present documented evidence.

The university recognizes the right of the individual professor to make attendance mandatory. After due warning, professors can prohibit further attendance and subsequently assign a failing grade for excessive absences. For more information visit the UF Undergraduate Catalog Attendance Policies.

Faculty

IA faculty are part of a unique interdisciplinary living-learning community that is collaborative and supportive. IA faculty are recruited from UF's campus, and the broader Gainesville innovation community. This affords IA students a truly unique experience to connect with faculty in many different parts of UF's network. IA faculty are committed to helping their students succeed and students should feel comfortable approaching them for course help and innovation mentorship. Instructors appreciate proactive and communicative students who model leadership, motivation, and take initiative in their academic pursuits.

EXPECTATIONS FOR FACULTY

Several of the IA courses (e.g. IDS 1940; IDS 1359; IDS 4950) are common syllabus courses, meaning that there is a common outline and student learning objectives among sections, but faculty will bring their own unique perspectives and preferences to the classroom experience. This means that a student's peers in other sections might be learning similar things, but in ways that look different from section to section. Students should expect and embrace the differences among sections. Faculty will tailor the experiences and activities to the specific needs and interests of their students, filtered through the lens of the instructor's own academic area of expertise. Students should always pay attention to their respective faculty member's instructions and preferences. In Canvas, the course syllabus and information shared in weekly modules and assignments offer through instructions on how to be successful in class. Refer to these resources often.

FACULTY EVALUATIONS

UF strongly encourages students to provide feedback through Faculty Course Evaluations at the conclusion of each semester. An email will be sent to your Gatorlink email with instructions on how to complete the evaluation, and the deadline for submitting evaluations. Faculty members value the feedback and work to integrate constructive improvements into their future semesters as appropriate. Students who participate in the faculty evaluations are participating in servant leadership to their fellow IA and UF peers. The evaluations are anonymous and faculty do not have access to the evaluation results until after grades are submitted.



Academic Records

GRADES

Students are responsible for tracking their grades alongside their faculty. This practice is a proactive way for students to have confidence in their grade outcome at the end of the semester. If they notice a discrepancy in a grade, they should contact the faculty as soon as possible to discuss the discrepancy. Grades are posted according to the UF Academic Calendar. Students can check grades by visiting one.uf.edu and clicking 'Academics' and then 'View Grades' or locating the 'Grades & Transcript' tile on the [dashboard](#).

TRANSCRIPTS

Students can access an unofficial copy of their transcript at one.uf.edu/dashboard/. For information on ordering an official copy of a transcript, please visit: registrar.ufl.edu/services/transcripts.html

Library Records

The **UF Libraries** are a robust and comprehensive resource for IA students. Resources and services include:

- Access to electronic library resources, including full text of articles and books.
- Access to electronic indexes, reference tools, and databases.
- Access to electronic course reserve materials.
- Delivery of copies of articles and books not available at UF through interlibrary loans.
- Library service assistance with research and coursework.
- Information and reference assistance in-person, via email, online chat, or telephone.
- Access to online library tutorials and much more!

IA News

Important announcements throughout the semester can be found on the front page of the IA website. IA students are also encouraged to follow the IA Facebook, Instagram, and Twitter accounts for real-time updates, innovation opportunities, and innovation-related news. Students should also subscribe to the IA Newsletter, **INSIDE IA**. This newsletter keeps students up to date by offering Innovations Academy news, and opportunities within IA and the Gainesville Community.



Fall Opportunities

INTERNSHIPS

Internships are great ways to develop the professional skills you can use to land full-time employment in the future. Internships are career-related work experiences that usually last one semester but may last longer; they may be paid or unpaid. Students may choose to receive academic credit and will need to work with their major advisors to set up the credit.

IA LOCAL INTERNSHIPS

The Innovation Academy is proud to offer unique internship opportunities for students if they express interest during the fall after their freshman year. The Local Internship Experience is designed to give IA students opportunities to work on projects part-time with ventures in the Greater Gainesville community. Interdisciplinary student teams undertake projects designed by local for-profit companies and non-profit organizations.

Students enroll in IDS4941 (4 Credits) and earn a final grade based on their semester report and evaluation surveys completed by the venture partner. The final report will include a detailed explanation of group activities and projects, expected outcomes of internship team activity, and practical experience and strategies learned. Student teams will present their projects to a panel of distinguished guests (local community leaders and faculty) at the IA Internship Showcase held at the end of the semester. More information is available on the IA website at: innovationacademy.ufl.edu/student-life/internships/

TRADITIONAL STUDENT INTERNSHIPS

This option allows students and employers the opportunity to independently develop a mutually beneficial internship experience for the fall semester. The most flexible option, a traditional student internship, allows students to seek out their own opportunities, whether they may be in Greater Gainesville or beyond.

Students have taken advantage of internships across the state, country, and abroad. The IA staff are here to support students along the way, however, this option does require more work on the part of the student in locating and setting up the internship. IA does not manage these internships. Traditional internships can either earn course credit or can be no-credit, depending on the individual circumstances. Some internships will advertise college credits, while others may not be able to accommodate the requirements for individual major internships. Speak to your major advisor for guidance on opportunities for internship credit or visit <https://career.ufl.edu/gain-experience/internships/>. Students can also elect to pursue non-credit internships of all types to gain professional experience.

CAREER CONNECTIONS CENTER

The award winning University of Florida Career Connections Center offers several opportunities for students to work with the team at the CCC for opportunities. Resume assistance and interview prep are available. For more information visit: career.ufl.edu/

COOPERATIVE OPPORTUNITIES (CO-OPS)

Co-ops are structured and supervised academic work programs lasting for multiple semesters that can be secured independently or via the UF Career Connections Center. Students usually earn one-credit hour for each term worked. Engineering students are advised to work directly with the College of Engineering; other majors work through the Career Connections Center. Students who have completed 30 semester hours prior to their first work assignment are eligible to participate in Cooperative Education. These opportunities are always paid.

GATOR CAREERLINK (GCL)

The UF Career Connections Center receives hundreds of opportunities every week from employers looking for UF students. All of the opportunities received are listed in GCL. To access these opportunities, log in, click on “Student login > Jobs > Gator CareerLink Job Database” and start searching for internships, externships and co-op positions.

Get started by using GCL: career.ufl.edu

Fall Opportunities (cont.)

GATOR PROFESSIONAL SERIES

Gator Professional Series (GPS) is a sequence of personal and professional development workshops that review skills and topics needed for you to become career ready.

- Refining your resumes and cover letters
- Practicing interviews, elevator pitches, organizing your search and networking
- Developing answers to “Tell Me about Yourself” or “Why You Are a Good Fit”
- Reflecting and effectively communicating your attributes, knowledge, skills and experiences

Visit: <https://career.ufl.edu/gain-experience/why-experience-changes-everything/> to get started.

DIRECT CONTACT

Don't wait around! If you do not see an internship experience, go directly to the source and inquire further. Visiting the employer website can provide you with details on an internship program or provide you with the information you need to inquire further.

INFORMATIONAL INTERVIEW

If you're looking to find out information, you might want to ask those working in the area you're interested in for an informational interview. This is basically a reverse-interview, where you can ask the professional any questions you may have about their field and career.

TRANSIENT COURSES (COURSES AT ANOTHER INSTITUTION)

Innovation Academy students are expected to complete their courses through UF spring and summer as fulltime students. During the fall semester, students are allowed to take courses at another institution, called “transient courses.” Students should contact their major advisor in advance of enrolling for a course at another institution to make sure the credits will properly transfer and count towards their degree at UF. If students do not obtain pre-approval, the credit(s) may not transfer toward their UF degree, and/or may not be the equivalent of the UF course.

The form to request online completion of transient courses is available at floridashines.org. Transient student forms completed on the Florida Shines site are automatically referred to your advisor and to the Office of the University Registrar within three to five business days. If you need assistance, please go call 352-392-1521 or visit: advising.ufl.edu/academicinfo/transient-study

IA Co-Curricular Opportunities

DISCOVER IA

Discover IA sessions are offered during the spring after admissions decisions are announced, and in the fall before freshman applications are due. The sessions allow prospective students and their families to learn about the IA program and its exciting benefits. Students will attend a presentation that includes an overview of the IA experience, as well as interaction with current students, faculty, and advisors.

LAUNCH INTO IA

Launch into IA is our convocation for newest Innovation Academy students. The event kicks off the academic year by bringing all of the incoming IA students together to welcome them to the university. Launch is the first time the entire IA cohort will convene. This event takes place at the beginning of January before the first day of classes. Attendance at this event is required for all incoming first-year IA students and incoming transfer students. The Innovation Academy also encourages family members of new students to attend Launch.

The event is comprised of welcome messages from the University of Florida President, IA Director and other campus stakeholders. A featured speaker also delivers a keynote address to the incoming class – offering motivation, support, and a challenge to make the most of their college experience. Students are encouraged to strategically invest their efforts in worthwhile and career readiness programs and initiatives.

After the welcome session, students proceed to college breakout sessions with representatives from their college. This time allows them to connect with their cohort, start networking, and also learn the expectations from their major and college. A reception is held for guests of the students with staff and IA Ambassadors. Various campus organizations table at the event for further resource sharing.

CATALYST

Catalyst is the culminating event for the Innovation in Action course. IA students present and display a prototype of a product, service, or model developed in a team environment and inspired by the design thinking process. Catalyst is an opportunity for first-year IA students to demonstrate their creativity, passion, and dedication to innovation. Guests include UF administrators, college faculty and staff, IA speakers, local business leaders, innovators, patent attorneys, and venture capitalists.

The event takes place in Summer A and Summer B, on the Friday of week five of each semester.



IA Co-Curricular Opportunities

SUMMIT

Summit is IA's culminating event for its graduates. All IA graduates who have completed the IA minor are invited to Summit with their families. This event is where they receive the prestigious Innovation Academy Medallion in recognition of their achievement.

Graduates will take the Innovator's Oath and be awarded the medallion that they can then wear during their own college and University graduation ceremony, as an outward display of their hard work and dedication to Innovation.

Business attire is **required** of all graduates. Students do not wear their regalia (cap and gown) to this event.

SPEAKER SERIES

Over the course of the Spring and Summer semesters, the Innovation Academy invites various professionals from the innovation community to speak to IA students as guest lecturers. These presentations are fantastic opportunities to network and learn more about what it takes to be successful in a very competitive economy. IA students, campus faculty, and members of the UF community are encouraged to attend. The program will offer two events in the Spring and two in the Summer. Students in the Creativity and Design thinking for innovation and Innovation-in-Action courses are required to attend, and usually complete a reflection paper per syllabus requirements. Attendance is tracked and shared with instructors.

FACULTY ENGAGEMENT

Throughout the semesters there are opportunities for students to connect and network with faculty outside of the classroom. These experiences allow students to learn more about the faculty's industry experience and encourage faculty-to-student mentorship.

Student Organizations

IA AMBASSADORS

The award winning IA Ambassador Student Organization (IAASO) is the official student ambassador group for the Innovation Academy. Ambassadors support the department in programs such as Launch into IA, Catalyst, IA Summit, as well as acting as a liaison between Innovation Academy and IA students, families, and guests. They serve through outreach, inclusive programming, and hands on participation in the Innovation curriculum. The Ambassador program focuses on enriching the opportunities and experiences of all students through leadership development, team building, and real world experiences. Ambassadors will enhance their leadership abilities, teamwork, and communication skills, in addition to networking with professionals, potential employers, and UF faculty and staff.



IA STUDENTS ALSO REPRESENT THE PROGRAM IN

- Student Government
- Campus Diplomat's
- Fraternity/Sorority Affairs
- UF Athletics
- UF Rec Sports
- UF Cicerones
- UF Preview Staff
- Entrepreneurship clubs

Study Abroad Opportunities

Innovation Academy encourages students to take advantage of the wonderful study abroad opportunities that are available to UF students. Studying abroad is becoming easier than ever, and allows students to enrich their learning experiences in an increasingly global economy. The fall semester off is ideal for study abroad in the Innovation Academy.

Through an excellent collaboration with our campus partners, IA students have successfully visited many countries including the UK, China, Italy, Spain, and France.

PRE-ENROLLMENT (FIRST FALL)

Maynooth, Ireland: In Ireland – a country where innovation, inventiveness, and opportunity abound – the UF International Center has developed a six-week, UF faculty-led innovation study abroad program that immerses students in Innovation and Irish culture. Students who participate will earn six UF credits, visit businesses such as Google, Facebook, and Boston Scientific, as well as take part in some exciting excursions and gain an expanded international cultural experience.



UF INTERNATIONAL CENTER

UF Study Abroad Services helps students find the perfect fit for their major, interests, and career goals. Utilize the website to search for programs, find out about information sessions, and make an appointment with a study abroad advisor. You can visit the Study Abroad Office within the UF International Center in the Hub. For more information visit: internationalcenter.ufl.edu/study-abroad

STUDY ABROAD PROGRAM WITH SCHOOL OF BUSINESS

The purpose of this program is to provide Innovation Academy students an opportunity to learn more about study abroad options through the Heavener School of Business (Heavener). **Students are not required to be in a Heavener major to participate**, although we address the value of incorporating some business classes or considering a minor as part of their academic program. Students will learn the difference between the Heavener programs and those run through the UF Study Abroad Services. Ideal programs will be those that support the Innovation Academy schedule and are offered in Fall. Participants will gain awareness of the services and resources across campus. Students can also plan for academic, personal, and budgetary needs with the information gained.

For more information visit: warrington.ufl.edu/undergraduate-international-study/

Campus Experience

ON-CAMPUS HOUSING:

Want to live on campus? Innovation Academy students can stay in the IA Living Learning Community in Simpson Hall. Though on-campus living is not a requirement at the University of Florida, we highly encourage this for healthy college transition, ability to make friends and ease in campus orientation. Housing is available on a first come, first served basis. IA students must apply for housing per deadlines provided with their admission materials and must work with financial services to make all payments in a timely manner. A small number of rooms are reserved in Simpson Hall in the Fall for Innovation Academy students who may be interested in moving to campus in their Pre-Enrollment Fall semester, (First Fall)

For further information on housing amenities, services, and staff, visit housing.ufl.edu/



OFF-CAMPUS LIVING:

If you prefer an off campus living arrangement, you can work with the team at the Office for Off Campus Living for guidance, tips, and resources. They also have a team you can consult with before signing a lease. For more information visit: housing.offcampus.ufl.edu/

There is a housing gap every summer for off-campus students- please visit: <https://innovationacademy.ufl.edu/resources/student-housing/off-campus-housing/>

BECOME A UF TRADITION KEEPER:

Using the digital F-book and My Traditions on the Gator Nation app, UFAA members can log popular traditions to become a UF Tradition Keeper.

The Gator Nation App- Staying connected to UF has never been easier! Download The Gator Nation app on the iTunes App Store or Google Play.

There are four levels: Orange, Blue, Silver and Gold for 10, 20, 30, and 40 Transitions respectively. Each level comes with a corresponding pin, the gold level earns you a UF Transition Keeper medallion to be worn at graduation.

For more information visit: connect.ufalumni.ufl.edu/membership/join-the-ufoo

Innovation Academy Staff



Jeff Citty, Ed. D.
Director
jcitty@aa.ufl.edu



Joanna Barousse, B.M.
Assistant Director
jbarousse@aa.ufl.edu



Diane "DP" Porter-Roberts, Ph.D.
Academic Coordinator
dianep@coe.ufl.edu



Lucy Searcy, M.A.
Academic Advisor
lucysearcy@aa.ufl.edu



Janna Edwards, M.S.
Academic Advisor
jannaedwards@aa.ufl.edu



Charlie Cummings, MFA
Lecturer
charlie@ufl.edu



Natasha Livingston
Administrative Specialist
n.livingston@aa.ufl.edu

Campus Connections and Partners

REGISTRAR'S OFFICE	registrar.ufl.edu
ACADEMIC RESOURCES	https://academicresources.clas.ufl.edu/
COUNSELING + WELLNESS CENTER	counseling.ufl.edu
U MATTER, WE CARE	umatter.ufl.edu
CAREER CONNECTIONS CENTER	career.ufl.edu
HOUSING + RESIDENCE EDUCATION	housing.ufl.edu
DEPARTMENT OF RECREATION SPORTS	recsports.ufl.edu
STUDENT INFIRMARY	shcc.ufl.edu
DISABILITY RESOURCE CENTER	https://disability.ufl.edu/
GEORGE A. SMATHERS LIBRARIES	https://uflib.ufl.edu/
UF STUDENT SUCCESS	https://studentsuccess.ufl.edu/

IA Faculty and Instructors

LECTURERS/ADJUCT PROFESSORS		
Sierra Calhoun-Pollard, M.P.I Innovation Academy	Megan Cantrell, M.S. Institute of Food & Agricultural Sciences	Jeff City, Ed.D. Innovation Academy
Charlie Cummings, MFA Innovation Academy	Amy Freeman, M.F.A. Amy Freeman Studio	Jamie Kraft, MBA Warrington College of Business
James Simpson, Ph.D College of Liberal Arts & Sciences	Diane “DP” Porter- Roberts, Ph.d Innovation Academy	Lawrence Tinker, Ph.D Wertheim College of Engineering
Alison Reynolds, Ph.D University Writing Program	Daniel Stepp, MFA College of the Arts	Parker Van Hart, M.S. Warrington College of Business

